

## **APPLICATION INFORMATION**

### **Network Pastor – Chinese Church (Cantonese Congregation Focus)**

#### **Applications**

To apply for the role of Network Pastor – Chinese Church, please provide your resume, and cover letter to [employment@citylife.church](mailto:employment@citylife.church). Applications close 23 September 2026.

Interviews may commence prior to the closing date and an appointment may be made prior to the closing date if a suitable applicant is found.

#### **Position Description**

A detailed position description is attached.

#### **Employment Information**

##### **Salary**

The salary may be discussed at the interview.

##### **Commencement Date**

It is anticipated this role will commence as soon as possible.

Please note that we are only able to accept applications from those who have Australian citizenship or a current visa with full working rights for Australia.

#### **Acknowledgement**

All applications received will be acknowledged by email. Interviews will be made by appointment.

#### **Further Enquiries**

All enquiries should be directed to Justine Fung via email [employment@citylife.church](mailto:employment@citylife.church) or via reception on 9871 8300 during business hours.

#### **Privacy Statement**

The information that you provide on this application form will be used by CityLife Church management to assist in our assessment of your suitability or otherwise for the position being filled. This information will be kept in strict confidence and used only by those who are involved in the employment process.

For further information regarding our use of information or for a copy of the complete

CityLife Church privacy policy please visit our website at <http://www.citylifechurch.com/privacy.aspx> or request a copy of our privacy policy from Reception during business hours.

## Position Description

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| <b>Position Title:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Network Pastor – Chinese Church (Cantonese Congregation Focus)<br/>Fixed Term, 12 months</b>                                  |
| Accountable to:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Lead Pastor – Chinese Church, or such other person as directed from time to time.                                                |
| Works closely with:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CityLife Chinese Church pastors and CityLife Church Pastors, Life Group Leaders, congregational volunteers, pastoral admin team. |
| Probation Period:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 6 months                                                                                                                         |
| Full Time Equivalent:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 0.4                                                                                                                              |
| Budget Control:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | NA                                                                                                                               |
| Staff Reporting to:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | NA                                                                                                                               |
| <b>Role Purpose:</b><br><br><p>The Network Pastor – Chinese Church (Cantonese Congregation Focus), works closely with the Chinese Church Lead Pastor to grow the Chinese Church congregation, with a primary focus on the Cantonese-speaking congregation. The Network Pastor is mainly responsible for the development and growth of pastoral care and discipleship through our Life Groups network, including both Cantonese and Mandarin-speaking Life Groups.</p> <p>The Network Pastor is also responsible with the Lead Pastor for the development and growth of the Chinese Church weekend services, with a primary focus on the Cantonese congregation. The Network Pastor works closely with the Lead Pastor – Chinese Church, to develop and deliver on the goals and vision for the broader Chinese Church congregation – spanning both Cantonese and Mandarin communities – in line with the Vision of CityLife Church.</p> |                                                                                                                                  |
| <b>Role Responsibilities:</b><br><br><p><b>1. Vision</b></p> <p>Working closely with the Lead Pastor – Chinese Church:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                  |

- Assist in casting vision and goals for the Chinese Church, with a primary focus on the Cantonese congregation.
- Assist in implementing the vision and goals for the Chinese Church, including both the Cantonese and Mandarin congregations.
- Assist in building the Chinese Church congregation – with a primary focus on the Cantonese congregation – and delivery of the Vision of CityLife Church.

## **2. Life Group Ministry and Pastoral care**

- Oversee the Chinese Church Life Groups, including Cantonese and Mandarin-speaking groups.
- Grow Life Groups through active coaching of Life Group Leaders and Co-Leaders & raising new groups.
- Conduct visitors follow-up for new visitors, new Christians, CIF (contact information form) etc. for the Chinese Church congregation, with a primary focus on the Cantonese congregation.
- Provide pastoral care for the Chinese Church congregation, with a primary focus on the Cantonese congregation.
- Telephone care and visitation.
- Helping to ensure an accurate database of the Chinese Church congregation, including Cantonese and Mandarin congregants.

## **3. Chinese Church Weekend Services**

- Assist in preparations for smooth running of the Chinese Church services, with a primary focus on the Cantonese congregation services.

## **4. Training and Teaching**

- Coaching and training Life Group Coaches, Leaders, and Co-Leaders.
- Provide LifeTracks teaching and training for the Chinese Church congregation, including both Cantonese and Mandarin-speaking members.
- Ensure that people are taking the next step in their discipleship journey.

**Qualifications & Attributes/Skills:****Qualifications/Licenses**

- a) Theological or pastoral qualification is desirable.
- b) Previous experience in a pastoral capacity is preferable.
- c) Recent Police Check – or willingness to undertake – mandatory.
- d) Working With Children Check (Employee) – or willingness to undertake – mandatory.
- e) Willingness to undertake CityLife training in child protection and family violence – mandatory.

**Competencies and Knowledge**

- a) Demonstrated ability to recruit, select and develop leaders/volunteers.
- b) Demonstrated confidence in spiritual gifts and ministry.
- c) Excellent verbal and written communication – including public speaking, weekend message construction and delivery, and report writing.
- d) Ability to motivate leaders and grow volunteer leadership teams.
- e) Leadership – effective consulting and decision-making skills and experience (preferably at least two years' experience leading others).
- f) Competence in Microsoft Office (Outlook, Word, Excel) and social media.
- g) Must be fluent in both English and Cantonese; proficiency in Mandarin is strongly preferred, as this role supports both Cantonese and Mandarin-speaking Life Groups and the broader Chinese Church congregation.

**Key Role Outcomes and Measurements:****Character**

- a) Demonstrates commitment to the Core Values of CityLife Church and acts consistently in accordance with these values. Challenges practices inconsistent with these values and uses values as a basis for managing relationships and decision-making.
- b) Demonstrates a life submitted to Christ through lifestyle choices, words, and practice, i.e. integrity, spiritual vitality, self-awareness, self-leadership, servant-leadership.
- c) Commitment to ensuring confidentiality regarding sensitive and personal information.

**Key Role Indicators**

- a) Growth of Life Groups in line with annual goals.
- b) Timely response to visitor and congregational follow up to ensure a high level of service provided to newcomers and the Chinese Church congregation, including both Cantonese and Mandarin-speaking members.

- c) Timely and accurate updating of database information for the Chinese Church congregation, including Cantonese and Mandarin congregants.
- d) Excellent weekend service presentations in line with agreed goals.

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CityLife Church is committed to the safety, protection and wellbeing of all children and young people across all of our congregations and worksites. CityLife Church has implemented a range of child safety measures including a Child Protection Policy and Code of Conduct.

We advise applicants that CityLife's standards of rigorous screening and ongoing supervision/accountability are a reflection of this commitment. Our staff and volunteers are required to have a current Working With Children Check and undergo Police Checks where applicable. A copy of CityLife's Child Protection Policy and Code of Conduct are available on request.

## VALUES

Mission and Vision flow out of values. Values are what we consider important and worthwhile. Commonly held CORE VALUES are the key to unity and are the foundation upon which all activity must be based. Paul encourages us to be "like-minded" and "one in spirit and purpose" (Phil.2:2). We are committed to developing and pursuing Biblical kingdom values. As staff of the church, we intend to model these values then seek to impart them to our congregation.

### **Core Values**

***(Who we are and what we're committed to):***

1. **Jesus-Centred** - We centre our lives on Jesus — His gospel story shapes who we are, how we live, and what we do.
2. **Spirit-Filled** - We are empowered by the Spirit of God – His presence transforms us, His gifts enable us and His Word guides us.
3. **Welcoming** - We are one church in many places – every generation, culture and person is welcomed, valued and invited to contribute.
4. **Life-Sharing** - We build loving, authentic and life-giving relationships together in community.
5. **Disciple-Making** - We grow into the likeness of Christ – applying God's Word and following His ways as disciples who make disciples.
6. **Hope-Bringing** - We share the hope we have in Jesus with compassion and care – putting love into action.
7. **Multipling** - We are on mission – sending disciples and multiplying ministries and congregations to expand His Kingdom near and far.