

APPLICATION INFORMATION

Young Adults & Families Pastor - Manningham

Applications

To apply for the role of Young Adults & Families Pastor – Manningham, please provide your resume, and cover letter to employment@citylife.church. Applications close 23 October 2026.

Interviews may commence prior to the closing date, and an appointment may be made prior to the closing date if a suitable applicant is found.

Position Description

A detailed position description is attached.

Employment Information

Salary

The salary may be discussed at the interview.

Commencement Date

It is anticipated this role will commence in January 2027.

Please note that we are only able to accept applications from those who have Australian citizenship or a current visa with full working rights for Australia.

Acknowledgement

All applications received will be acknowledged by email. Interviews will be made by appointment.

Further Enquiries

All enquiries should be directed to Justine Fung via email employment@citylife.church or via reception on 9871 8300 during business hours.

Privacy Statement

The information that you provide on this application form will be used by CityLife Church management to assist in our assessment of your suitability or otherwise for the position being filled. This information will be kept in strict confidence and used only by those who are involved in the employment process.

For further information regarding our use of information or for a copy of the complete CityLife Church privacy policy please visit our website at <http://www.citylifechurch.com/privacy.aspx> or request a copy of our privacy policy from Reception during business hours.

Position Description

Position Title:	Young Adults & Families Pastor – Manningham
Accountable to:	Lead Pastor – Manningham
Works closely with:	Network Pastor, Lead Pastor, Manningham staff and Young Adults Ministry Champion
Probation Period:	6 months
Full Time Equivalent:	1.0 (Full Time). This role will include weekend work and time outside usual business hours.
Budget Control:	Budget associated with the Young Adults, families, and pastoral ministries of Manningham
Role Purpose: Working with the Lead Pastor, and Manningham volunteers and staff, this role provides general pastoring duties and also oversees the development of young adults and families to “raise up fervent followers of Jesus Christ who will reach out and impact communities, cities and nations for the kingdom of God.” Young Adults are understood to include those aged between 18 and 30, whereas families are understood primarily to include parents of Pre School- and School-aged children and their discipleship needs. Families for which this role is primarily responsible will be assigned in consultation with the Network Pastor and the Lead Pastor. Other adults may sometimes be assigned as a part of the role. This role will primarily provide leadership, quality pastoral care, and discipleship growth to the young adults and families of CityLife Church Manningham in conjunction with other pastoral staff and in conjunction with the Young Adults Ministry Champion. The role will be outworked through Life Groups, pastoral care, weekend services, pastoral visits, and monthly Young Adults’ meetings.	
Role Responsibilities: 1. Leadership a) Oversee the Pastoral Care and the qualitative and quantitative Discipleship growth and connection of City Life Manningham’s young adults and families in conjunction with the Network Pastor, where required. b) Select, train, disciple, coach and care for all young adult leaders. c) Select, train, disciple, coach and care for relevant Life Group leaders. d) Plan, organise, administer and oversee all young adult meetings, programs, activities, camps and special events, inclusive of relevant communication. e) Plan, organise, communicate, administer, and oversee quality family training events (e.g. parenting training) and church family camps (authorised by the Lead Pastor), inclusive of relevant communication.	

- f) Manage relevant budgets and engage in required fundraising.
- g) Oversee the maintenance of accurate database and ministry records and report relevant vital signs as part of the overall church goals.
- h) Fulfil a pastoral role at all City Life Church Manningham weekend celebration meetings and church events as required by the Lead Pastor.
- i) Integrate all young adults and families into the services and activities of City Life Church Manningham, inclusive of ensuring relevant support for volunteer roles.
- j) Oversee the implementation of coaching and training associated with City Life Church's internship program and with other leadership development initiatives in conjunction with the Lead Pastor.
- k) Other duties from time to time as required by the Lead Pastor

2. Pastoral Ministry

- a) Ensure that all young adults and families at City Life Manningham are personally cared for through Life Groups, visitation, hospitality, encouragement and counsel as and when necessary.
- b) Facilitate a Life Group structure and foster pastoral care and discipleship amongst all young adults and families.
- c) Follow the Life Group reporting process and monitor the health and progress of all relevant groups.
- d) Facilitate the growth and multiplication of Life Groups, ensuring regular coaching and supervision through volunteer leaders.
- e) Oversee the accuracy of relevant areas of the church database and facilitate all reporting from the database as required to manage the pastoral care and life groups.
- f) Integrate young adults, interns, and others associated with Life Groups to be actively involved in weekend services.
- g) Develop and maintain a strategy for reaching and assimilating new young adults and families.
- h) Be or become a marriage celebrant and conduct weddings and funerals, where needed, liaising with families and relevant external bodies, and keeping relevant records, as required.
- i) Liaise with Lead Pastor in all aspects of young adult and families ministry and general Church activities.
- j) Work collaboratively with the Children's Pastor to support parents and strengthen whole-family discipleship, while direct responsibility for children's ministry remains with the Children's Pastor.

3. Teaching Ministry

- a) Lead, teach and preach at monthly young adults' meetings.
- b) Lead, regularly visit, and oversee other young adults' and families' events while maintaining coordination and development of Life Group leaders.
- c) Teach, host and oversee various meetings (e.g. Sunday Services) as required and at the Lead Pastor's discretion.

4. Other

- a) Active participation in Weekend Services and all-church events (i.e. leaders' meetings, all-church prayer and fasting, special events, prayer for congregation members, and active pastoral connection).
- b) Collegial interaction with the Young Adult ministries of other City Life sites, and with the Young Adults Ministry Champion, inclusive of involvement in all-site monthly meetings where Manningham monthly meetings are unable to proceed.
- c) Compliance with all policies and procedures of CityLife Church.
- d) Membership of CityLife Church or a willingness to become a member and to actively pursue membership as soon as possible.

Key Role Outcomes and Measurements:

- a) Successful planning and delivery of engaging and relevant discipleship pathways and events on an ongoing basis evidenced by growth in the number and quality of Life Groups.
- b) Effective coaching and development of interns and other emerging leaders, as evidenced by the generation of new leaders and growing ministry fruitfulness.
- c) Timely and accurate reporting, maintenance of database information, and provision of information relevant to other City Life software systems.
- d) Development of suitable position descriptions for leadership and volunteer roles and the recruitment of leaders and volunteers for key ministry areas.
- e) Growth in vital signs as projected by annual goals.
- f) Other key role Indicators will be discussed and agreed with the Manningham Lead Pastor after appointment.
- g) Effective pastoral care, discipleship support and connection pathways for parents and families in collaboration with Children's Ministry and relevant Life Group leadership.

Required Qualifications & Attributes/Skills:

Qualifications/Licenses

- a) Diploma in Theology or Christian Ministry (or working towards) is preferable.
- b) Previous experience working with young adults/families in a pastoral setting.
- c) Recent Police Check – mandatory on appointment.
- d) Working with Children Check Card (Employee) – mandatory on appointment.
- e) CityLife-directed compliance training including child protection and family violence – mandatory on commencement.
- f) Driver's Licence current in the State of Victoria.

Competencies and Knowledge

- a) Demonstrates sound understanding of biblical knowledge and Christian doctrine.
- b) Demonstrates understanding of CityLife history, values and context.
- c) Demonstrates commitment to the Core Values of CityLife Church and acts consistently in accordance with these values. Challenges practices inconsistent with these values and uses values as a basis for managing relationships and decision making.
- d) Demonstrates a life submitted to Christ through lifestyle choices, words, and practice, i.e. Integrity, Spiritual vitality, Self-awareness, Self-leadership, Servant-leadership.
- e) Demonstrated ability to recruit, select, develop and lead leaders.
- f) Track record of successful small group, coaching and pastoral care skills i.e. giving and receiving feedback, delegation and accountability.
- g) Demonstrated confidence in spiritual gifts and ministry.
- h) Excellent verbal and written communication – including public speaking and report writing.
- i) Team building skills.
- j) Effective decision-making and problem solving.
- k) Demonstrated ability to disciple young adults and families.

CityLife Church is committed to the safety, protection and wellbeing of all children and young people across all of our congregations and worksites. CityLife Church has implemented a range of child safety measures including a Child Protection Policy and Code of Conduct. We advise applicants that CityLife's standards of rigorous screening and ongoing supervision / accountability are a reflection of this commitment. Our staff and volunteers are required to have a current Working with Children Check and undergo Police Checks where applicable. A copy of CityLife's Child Protection Policy and Code of Conduct are available on request.

VALUES

Our mission and vision flow out of our values. Values define what we believe is important, shaping our decisions, behaviours, and culture. Shared core values are the foundation of unity and provide the framework upon which all ministry and activity is built.

The Apostle Paul encourages us to be "like-minded, having the same love, being one in spirit and of one mind" (Philippians 2:2). In response, we are committed to cultivating and pursuing biblical Kingdom values that reflect the heart and character of Christ.

As church staff, we are called to model these values in the way we lead, serve, and relate to others, intentionally creating a culture where they are lived out and imparted to our congregation.

1. ***We are a Jesus-Centred Church.*** We centre our lives on Jesus - His gospel story shapes who we are, how we live, and what we do.
2. ***We are a Spirit-Filled Church.*** We are empowered by the Spirit of God - His presence transforms us, His gifts enable us and His Word guides us.
3. ***We are a Welcoming Church.*** We are one church in many places - every generation, culture and person is welcomed, valued and invited to contribute.
4. ***We are a Life-Sharing Church.*** We build loving, authentic and life-giving relationships together in community.
5. ***We are a Disciple-Making Church.*** We grow into the likeness of Christ - applying God's Word and following His ways as disciples who make disciples.
6. ***We are a Hope-Bringing Church.*** We share the hope we have in Jesus with compassion and care – putting love into action.
7. ***We are a Multiplying Church.*** We are on mission - sending disciples, and multiplying ministries and congregations to expand His Kingdom near and far.